

E-INVOICING COLOMBIA

GLOBAL E-INVOICING PLATFORM.

edicomgroup.com

ELECTRONIC INVOICING

In Colombia

The mandatory nature of electronic invoicing in Colombia will advance definitively after **decree 2242 of 2015**, which establishes and regulates the conditions for issuing the electronic invoice. The project will incorporate all taxpayers in January 2019 when all those who declare and pay VAT and excise taxes will be required to issue electronic invoices.

The first to join are companies that as of December 29, 2017 and during the previous five years have requested numbering ranges to issue electronic invoices based on **decree 1929 of May 29, 2007**. Throughout 2018, DIAN will select Large Taxpayers (indicated in resolution 010/2018) who will have a period of three months to adapt to the electronic invoice.

Those who issue more than three million invoices monthly will have an additional three months to join the project.



DIAN Authorization

Electronic Invoice Provider

DIAN has enabled EDICOM to be an electronic invoice issuer and a Technological Services Provider.

THE ELECTRONIC INVOICE

Step by Step

The electronic invoice is the functional equivalent of a paper invoice characterized as such because it is delivered electronically to the recipient with the **same legal value as the traditional format while providing new security conditions** that improve the process based on the use of physical documents.

The consideration of an electronic invoice as a legal document is conditional upon the fulfillment of certain characteristics in accordance with the legislation in effect in each country from which these documents have been issued.

1. FEATURES OF THE ELECTRONIC INVOICE

FORMAT

Use the standard XML **electronic format** established by DIAN.

FISCAL CONTROL

Carry out **consecutive numbering** authorized by DIAN and include the **Unique Electronic Invoice Code (CUFE)**.

LEGISLATION

Comply with the requirements indicated in **Tax Article 617** and discriminate tax on consumption when appropriate.

E-SIGNATURE

Include an electronic signature as an element to guarantee the **authenticity and integrity** of the e-Invoice from its issuance to its conservation.

2. DOCUMENTS THAT CAN BE ISSUED ELECTRONICALLY

Invoices | Credit Notes | Debit Notes | Receipts of acknowledgment

3. REQUIRED ADMINISTRATIVE PROCEDURES

The taxpayers who wish to implement the new invoicing model **must register with DIAN as electronic invoice issuers.**

4. REQUEST YOUR NUMBERING RANGE

You must request your numbering range that enables you to generate electronic invoices (if you already have a resolution to invoice by computer, you must cancel it). You must renew your range of numbers when it reaches an end or when two years have passed since your request.

5. GET A CERTIFICATE FOR ELECTRONIC SIGNATURES

The electronic signature is generated from a **digital certificate** issued by a **digital certification entity approved by ONAC.**

6. START INVOICING

Start the process of issuing electronic invoices and benefit from all the advantages of this system. EDICOM provides you with the most advanced electronic invoicing platform in the market with tools that simplify the integration of your sales documents with your ERP system and that implement **advanced communications services that guarantee that your invoices are sent electronically to 100% of your clients.**

If it is mandatory for you to start using e-Invoicing or if you want to use it voluntarily, please contact us to start your electronic invoicing project as soon as possible.



GLOBAL E-INVOCING PLATFORM

EDICOM

EDICOM's e-Invoicing platform simplifies the process of **sending and receiving electronic invoices in multinational environments.** It is the solution for companies that operate in different markets from centralized management systems and have to be able to process these documents according to the legislation currently in force in each country.

EDICOM Compliant e-Invoicing has the accreditations required in each country to align with the laws in force in each case. Our **cloud platform is prepped for integration with any information system,** affording different management environments adapted to the peculiarities of your users in every country where you work.

ISSUING SOLUTIONS

- ▶ **Compliant Outbound e-Invoices**
issuing legal e-Invoices in multinational environments.
- ▶ **Administraciones Públicas**
Issuing e-Invoices for European public administration suppliers.
- ▶ **Business@Mail**
Mass invoice dispatch with reception control and processing recipients.

RECEIVING SOLUTIONS

- ▶ **Compliant Inbound e-Invoices**
e-Invoice validation and integration in accounts payable.
- ▶ **Vendor portal**
Purchase invoice uploading and integration via web portal.



EDICOM E-INVOICING PLATFORM

How it works

- EDICOM prepares a **single data interface** to integrate your management system into the EDICOM Platform.
- The Platform establishes connections with the ERP to integrate the client's data file, **transforming it to the electronic invoicing standard** required by each public administration.
- A check is then made of the data for each structured format together with **semantic and syntactic validations** to verify that the electronic document does not contain any errors.
- The legal compliance module integrates the technical and legal specifications of each electronic invoice model for the countries in which your company operates. In addition, it implements any **digital signature systems, electronic time stamps or tax control processes** stipulated by current legislation.
- The invoices generated are automatically sent to the recipients through the EDICOMNet communications module, previously **verifying communications with public authorities or their business partners**.

Why EDICOM?

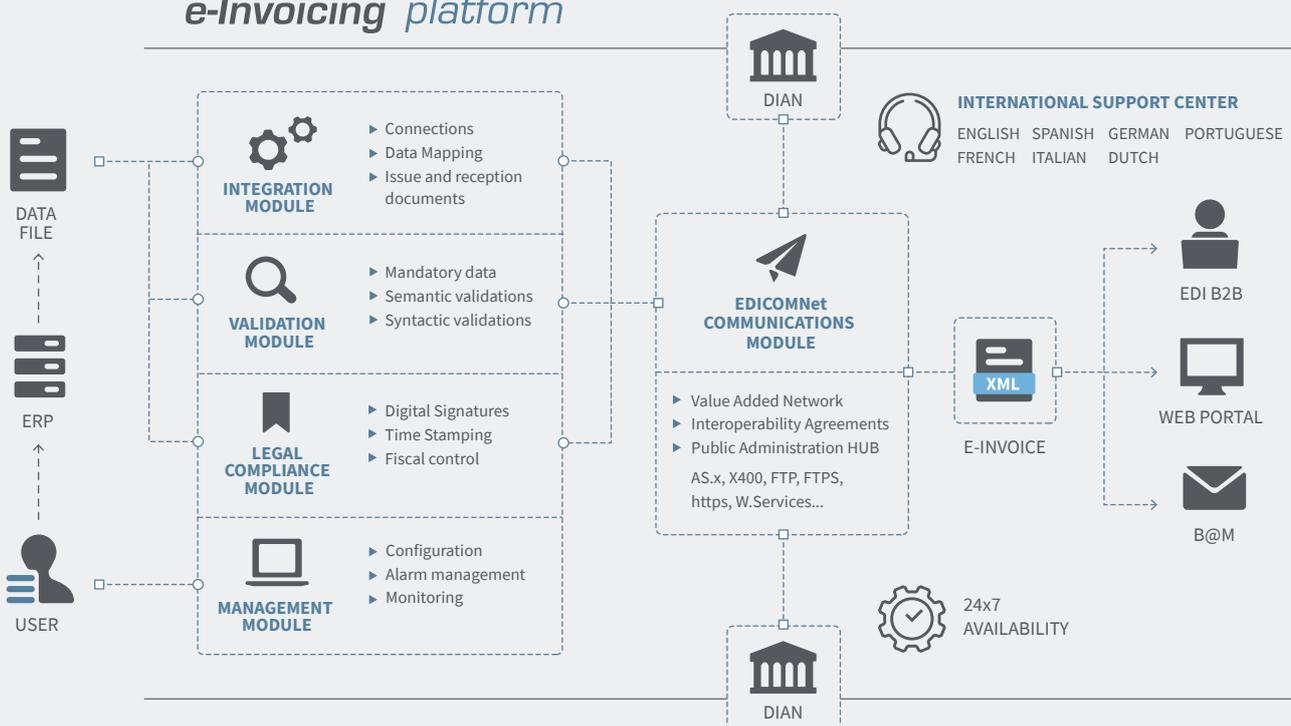
We have been developing data integration and electronic invoice solutions since 1995, without diversifying our Core Business from our main activity.

Offices in 8 countries, active projects in more than 65 countries. We are a global company offering operational corporate solutions anywhere in the world.

EDICOM develops solutions in its own “cloud” by implementing a technology infrastructure in the operational cloud 24x7 with an availability commitment of 99.9%. Contracting any solution gives immediate access to an international support service that will attend to queries in up to 7 different languages.

We carry out active knowledge management that translates into immediate adaptations on our platform, ensuring its validity in time in accordance as new technical and legal specifications come into force.

e-Invoicing platform





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Portugal	+351 211 201 573
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**Calling only from the country associated to the phone number

**Solo para llamadas desde el país indicado

**Seulement pour les appels réalisés depuis le pays

**Solo per chiamate dal paese indicato

**Apenas para chamadas do país referenciado



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