

SENDING AND RECEIVING PDF'S

INVOICES FROM CLIENTS, SUPPLIERS AND EMPLOYEES

edicomgroup.com

WEB PORTALS INTEGRATED WITH YOUR MANAGEMENT SYSTEMS TO AUTOMATE DELIVERY AND RECEIPT OF PURCHASE ORDERS, INVOICES AND PAYROLL.



Sending and receiving: Unidirectional transmission (sending invoices, payroll) and bidirectional transmission (purchase orders and their invoices).



Security: Data encryption, secure channels like those used in B2B EDI.



Connectivity: B2B2C EDI projects reach partners and recipients who do not have an integrated solution.



Integration: 100% of transactions sent and received integrated with your management system.

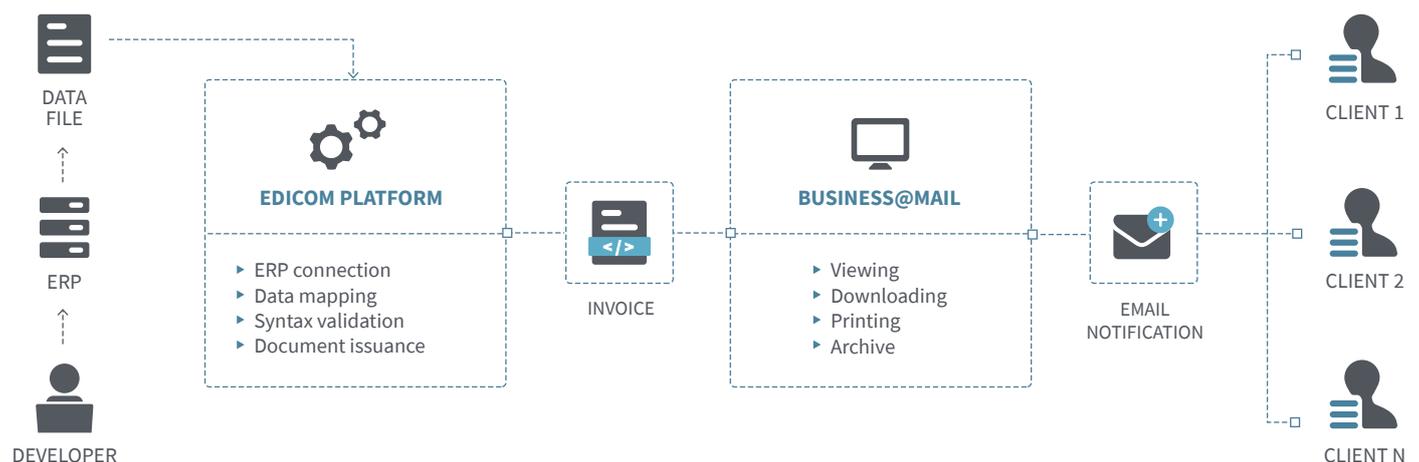


Savings: More efficient processes, automatic integration of all transactions, elimination of errors, 100% electronic management, etc.

SENDING INVOICES IN PDF: Client portal

Automates delivery of invoices to 100% of your clients electronically

1. A data file is exported from our client's ERP in accordance to a structured format agreed with EDICOM to generate e-invoices.
2. EDICOM's platform converts the ERP data to an approved data structure (XML, EDIFACT, X12, etc.).
3. EDICOM identifies the recipient of each invoice. If the client is not an EDI partner, the invoice is published on Business@Mail in electronic format along with a viewable PDF version.
4. Business@Mail sends an email notifying the client that an invoice is available.
5. The client accesses the website to view or download the invoices.





Total visibility of invoice statuses.

Business@Mail keeps you up to date on the status of your invoices at all times:

Confirmation of publication of invoice on the platform.

Confirmation of viewing, downloading and printing of documents.

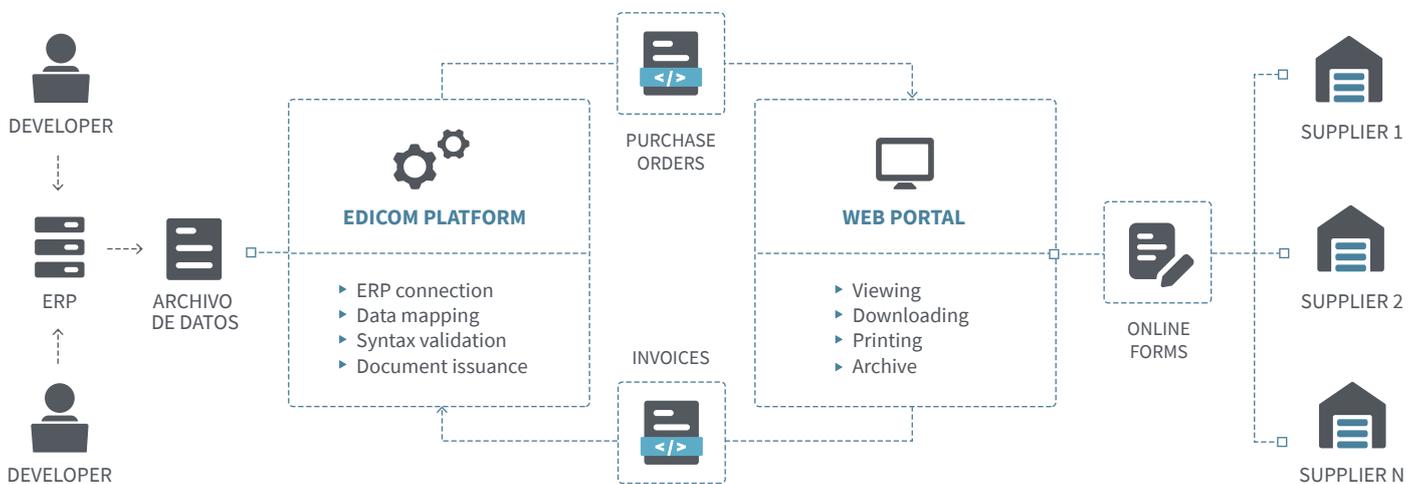
Confirmation of the number of published documents not viewed.

Number of notices sent without response.

RECEIVING INVOICES IN PDF: Supplier portal

Automates sending purchase orders and receiving invoices from suppliers and creditors

1. The portal operator's purchasing management system exports a data file with the purchase orders.
2. EDICOM's platform converts the orders to an approved structured format.
3. EDICOM identifies purchase order recipients. If the supplier is not an EDI partner, the order is uploaded to the portal and the supplier is notified that the purchase order is available.
4. The supplier accesses the portal, downloads the orders and processes them.
5. To generate invoices, the supplier logs into the portal again, indicates which orders to invoice, and fills in any invoicing data not extracted from the purchase order through a webform (invoice number, date, etc.).
6. The supplier can also attach a viewable PDF version of the invoice and EDICOM can add a delegated e-signature.
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EDICOM web portals streamline sending and receiving e-documents in PDF and simplify communication with your business partners who do not have a data integration solution.

SENDING PAYROLL DOCUMENTS: Business@Mail Payrolls

Automates sending and signing payroll documents

Business@Mail Payrolls integrates with your payroll management system and automates sending and signing of payroll receipts for all your employees.

1. The portal extracts all the data needed from your payroll management system and publishes it in a secure environment only accessible to the recipient of each document.
2. Employees are notified individually when payroll documents are available. Notices are sent via email and/or iOS and Android apps.
3. EDICOM, a Trusted Service Provider, issues a certificate for each employee when their first payroll document is received.
4. Employees log in to their personal areas to view and sign acknowledgment of receipt with their e-certificate.
5. Employers have secure electronic records of all signed payroll documents and acknowledgments.

WHY EDICOM?

Your global data integration partner

We've been developing **data integration and e-invoicing solutions since 1995**, never losing sight of our core business.

Offices in 8 countries. **Ongoing projects in more than 70 countries.** We're a global company focused on offering corporate solutions that work anywhere in the world.

We actively manage our knowledge base to ensure our platform is updated and in **constant compliance with the latest changes to technical and legal specifications.**



By signing up for any of our solutions you receive immediate access to our **international client support service** to answer your questions and concerns in up to 7 different languages.

EDICOM develops solutions in its cloud using the latest technological infrastructure to ensure 24/7 operation and **guaranteed 99.9% availability.**

EDICOM offers access to technological infrastructure that lets you make **B2B2C communications 100% electronic**, even for your business partners with no EDI solutions.





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Portugal	+351 211 201 573
Russia	+7 (495) 463 17 01
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**Calling only from the country associated to the phone number

**Solo para llamadas desde el país indicado

**Seulement pour les appels réalisés depuis le pays

**Solo per chiamate dal paese indicato

**Apenas para chamadas do país referenciado



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